

Master Mind Call 2020 – Internal regulation LUCA School of Arts

1. Call for applications academic year 2020-2021

The Flemish Ministry of Education in Belgium awards every year Master Mind Scholarships to outstanding students taking a master's degree programme in Flanders. The 2020-2021 edition of the scholarship programme was launched in December 2019. More information is available here: <http://www.studyinlanders.be/en/scholarship-programmes/master-mind-scholarships/>

LUCA School of Arts will nominate up to 4 outstanding students who will start a master's programme next academic year after being academically checked by LUCA. In order to be eligible, you have to complete your application for an eligible master's programme at LUCA School of Arts at the latest March 1st, 2020.

2. General eligibility requirements

- The student has applied upon the deadline (see chapter 4) for access to an eligible master's programme at LUCA School of Arts in academic year 2020-2021. Please consult the list of master's programmes [here](#) that qualify for a 2020 Master Mind Scholarship. Students who are already enrolled in a Flemish higher education institution are not eligible. The only exception is made for international students who are enrolled in a LUCA preparatory programme in ay. 2019-2020 with the purpose of entering the master's programme in September 2020.
- The student has a high standard of academic performance and/or potential. The student has a Grade Point Average (GPA) of 3.5 out of 4.0. Please consult the [GPA calculator](#).
- Quality of the artistic portfolio: an assessment will determine whether one possesses the required basic (artistic) competencies for the master's course of his/her choice. There is no direct admission to our master's degree programmes without portfolio review.
- The student has a good knowledge and command of the language of instruction of the master's programme, regardless of the minimum scores required by the master's programme. At the School of Arts, students who apply for a master programme have at least:
 - a minimum overall score of 6.5 on the IELTS test
 - a minimum total score of 90 on the TOEFL test
 - a B2 level of the Common European Framework of Reference
 - a similar result in another official language test recognized by LUCA School of Arts
- All nationalities are eligible. The previous degree obtained should be from a higher education institution located outside Flanders. International students who have been on credit mobility in a hosting Flemish higher education institution are still eligible for a Master Mind Scholarship.

- Students who enrol for the following programmes for the academic year 2020-2021 are not eligible for the Master Mind Scholarships: preparatory programmes, bridging programmes and distance learning.
- Student mobility during the master's programme is allowed if supported by the master programme. However, at least half of the credits of the master's programme must be obtained at the Flemish higher education institution.

3. Scholarship modalities

- The duration of the mobility is minimum 1 academic year for a master programme of 60 ECTS and two academic years for a master's programme of 120 ECTS.
- The student receives a maximum scholarship of € 8,000 per academic year.
- Master Mind Scholarship holders pay a reduced tuition fee. The rate for the 2020-2021 academic year is € 111.9. This rate may increase slightly in the following years.
- The Flemish Government reserves a number of scholarships for students from the following countries which are priority countries for the government of Flanders: Japan (3), Mexico (3), Palestine (2) and USA (5). If these numbers of scholarships are not taken up, they will be awarded according to the ranking of the candidates as decided by the Flemish Selection committee.
- Students should not combine this scholarship with another scholarship from the Flemish Government or an Erasmus Mundus scholarship.

4. Procedure and timing at LUCA School of Arts for the Master Mind scholarship application

Start of the LUCA **internal** selection

- **Step 1:** The candidate submits a [complete application file for accessing an eligible LUCA master's programme](#) at the latest **March 1st, 2020**, using the application portal of LUCA. There applicants will find the e-form and the application instructions for the composition of the master's programme application file. International students who are enrolled in a LUCA preparatory programme for the ay 2019-2020 are also eligible because of their 2019 application for a LUCA master's programme.
- **Step 2:** The master assessment committees at LUCA select the 2020 master's programme candidates on the basis of the submitted dossiers by Friday April 3rd 2020 .
- **Step 3:** selected master's programme candidates and International students in a LUCA preparatory programme during ay 2019-2020 are invited to apply for a Master Minds scholarship by sending the entire application dossier to international@luca-arts.be including the following reference: "*Master Mind LUCA 2020 application first name + family name*"..... The deadline for **this application is 15 April 2020**.

The following documents are required for the scholarship application:

- The LUCA /VLUHR 2020 Master Mind application form
- A passport photo
- An international passport or ID card
- A transcript of records (if written in another language than Dutch, French, German or English, a certified translation must be enclosed)

- English language test results or Letter of Exemption provided by the host university
 - Letter of motivation written in English
 - Two letters of recommendation from professors or (previous) home University, University of Applied Sciences, School of Arts or recent employer written in English
 - Copy of acquired diploma(s); in written in another language than Dutch, French, German or English, a certified translation must be enclosed
- **step 4:** LUCA School of Arts will nominate up to 4 students by a commission presided by the Vice-Deans for Education and Internationalization, the Expert for Internationalisation and one International Coordinator. The Commission finalizes the nomination at the latest by April 24th 2020. The following elements will be taken into account when assessing the application:
 - the quality of the applicant's motivation (30 points);
 - the applicant's previous study results in the Transcript of records (30 points);
 - the reasons for recommending the applicant in the Recommendation letter 1 (10 points);
 - the reasons for recommending the applicant in the Recommendation letter 2 (10 points);
 - the motivation for submission by the Host institution (10 points);
 - the top talent profile of the applicant (10 points).
 - **step 5:** LUCA School of Arts will inform the nominated students late April 2020 about the outcome of the internal selection.
For the selected candidates, LUCA will start the **external** application procedure for the Master Mind scholarship by creating the candidate's application file in the Mobility Online tool. An automatic email generated by Mobility Tool will be sent to the candidate

Start of the external selection procedure:

- The applicants registers in the Mobility-Online tool and completes his/her application file in the Mobility Online-tool before the external deadline of April 29^h 2020.
- LUCA validates and submits the completed application file in the Mobility-Online tool before deadline of midnight 30th April 2020, also adding three reasons of motivation for submission of the candidate's application in English.
- The final selection will be made by the Selection Committee of the Flemish Government in the course of May 2020. The selection criteria of the Flemish Government is explained under Chapter 5 'Selection' (page 3) of the official call:
<http://www.studyinlanders.be/files/Call%202020-2021%20Master%20Mind%20Scholarships.pdf>
- The selection results will be announced in June 2020.

5. After the selection/mobility

- LUCA will inform the selected candidate about the enrolment procedure at LUCA School of Arts

- The agency (Flanders Knowledge Area/VLUHR) managing the Master Mind Scholarship programme will inform the selected candidate(s) about the scholarship and the payment modalities mentioned in the appendix [Payment of the scholarship](#).
- Upon completion of the mobility all students are expected to **submit an essay** for which a format is provided and to fill in a **short questionnaire**.