

## **Application form working student 2024-2025**

With this form the student can apply for the status of working student. The working student status offers students the opportunity to better align their study obligations with their work activity. The student must work at least 80 hours a month or is employed part-time in accordance with the relevant collective labor agreement (CAO). You take at least 27 credits.

Doctoral students or students who follow education in a work trajectory cannot submit an application, because their education form has already been adjusted

### **1. Personal information**

*First and last name*

*Address*

*Postal code and city*

*Phone number*

*E - mail*

*Social security number*

|                |                       |        |         |
|----------------|-----------------------|--------|---------|
| <i>Campus:</i> | Sint-Lukas (Brussels) | Narafī | Lemmens |
|                | Sint-Lucas (Ghent)    | C-Mine |         |

*Subject:*

### **2. Job information**

Where do you work and what position do you hold? Also indicate which hours you work and which ones overlap with the study schedule.

### **3. Fill in the statement below**

This application does not create a right to the 'working student' status, but is only the application form for that purpose. The student confirms that all information has been entered truthfully. The student undertakes to immediately communicate (serious) changes to the data or cessation of the work activity to the special needs assessor of the campus.

Date

Name and signature student

### **4. What to do after completing this application form?**

1. Upload documents below in the online tool (KU Loket)
  - a. This is application form, completed
  - b. Proof of employment (e.g. contract)
  - c. Work schedule
2. If you also apply for the status of artist (if applicable), also apply for this status in KU Loket
3. Send a mail to the special needs assessor if you have done the necessary steps. [Info and contact](#)