

**Application Form Incoming Exchange Students**

(not to be used by degree seeking students)

Academic year: **2020 – 2021**

**Student’s Personal Data**

First name(s): …………………………………………………… Family name: ………………………………………………………………………….

Date of birth: ……………………………………………………. Place of birth: …………………………………………………………………………

Nationality: ………………………………………………………. Sex: F/M/X

Phone number (mobile): …………………………………………………………………………………………………………………………………....

Personal E-mail address: ……………………………………………………………………………………………………………………………………..

Student E-mail address: ………………………………………………………………………………………………………………………………………

**Permanent Address:**

> Street and number: …………………………………………………………………………………………………………………………….

> Postal code and city: …………………………………………………………………………………………………………………………..

> Country: ………………….…………………………………………………………………………………………………………………………..

**Emergency Contact:**

First name(s): …………………………………………………… Family name: ………………………………………………………………………….

Relationship: ……………………………………..………………………………………………………………………………………………………………..

Telephone : ……………………………………………………… E-mail address: ……………………………………………………………………….

Address: ………………………………………………………………………………………………………………………………………………………………

**Additional Comments:** (for example: health issues)

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**Language Competences**

Native language: ………………………………………………………………………………………………………………………………………………..

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **7** |
|  | **Reading** | **Speaking** | **Understanding** | **Writing** | **Sufficient knowledge to follow classes?** |
| **English** |  |  |  |  |  |
| **Dutch** |  |  |  |  |  |
| **French** |  |  |  |  |  |
| **Other:**  …………………………………. |  |  |  |  |  |

*Columns 2 – 5: 1 = excellent, 2 = good, 3 = fair, 4 = poor | for column 7: yes/no*

**Information about the Home Institution**

**Name of Your College/University + Name of the Faculty/Department:**

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**Erasmus ID code (when appropriate):** ………………………………………………………………………………………………..

**Address College / University:**

> Street and number: …………………………………………………………………………………………………………………………….

> Postal code and city: …………………………………………………………………………………………………………………………..

> Country: ………………….…………………………………………………………………………………………………………………………..

> General E-mail address: ………………………………………………………………………………………………………………………

**Contact Information International Office:**

First name(s): …………………………………………………… Family name: ………………………………………………………………………….

Function: .…………………………………………………………………………………………………………………………………………………………….

Phone number (mobile): …………………………………………………………………………………………………………………………………....

E-mail address: ……………………………………………………………………………………………………………………………………………………

**Current Studies When Applying For an Exchange:**

Field of study / Main subject at home:…………………………………………………………………………………………………………………

**Bachelor |** Year:  **1󠄀 2 3 4**

**Master |** Year:  **1 2**

**Other, please specify: ……………………………………………………… |** Year: 󠄀 **1 2 3 4 5**

**Exchange Programme at LUCA School of Arts**

**Preferred Exchange Period:**

> **Autumn semester** (September–January)

> **Spring semester** (January–June)

> **Full year** (September–June)

Total number of ECTS credits required during you stay at LUCA: ………………………………………………………………………..

**Available Exchange Programmes:**

You may choose up to two programmes. Label them in order of preference with a ‘1’ and a ‘2’.

= not possible

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree Programme** | **Level of Study** | **Campus Location** | **Sem1** | **Sem2** |
| Visual Design | Professional BA: Graphic Design Studio | Sint-Lucas Gent |  |  |
| Professional BA: Digital Studio |  |  |
| Professional BA: Advertising Studio |  |  |
| Professional BA: Studio Still |  |  |
| Interior Design | Professional BA | Sint-Lukas Brussel |  |  |
| Sint-Lucas Gent |  |  |
| Graphic Design | Academic BA | Sint-Lucas Gent |  |  |
| Master Graphic Design |  |  |
| Graphic Storytelling | Academic BA | Sint-Lukas Brussel |  |  |
| Master Graphic Storytelling |  |  |
| Media and Information Design | Academic BA | Sint-Lukas Brussel |  |  |
| Game Design | Academic BA | C-Mine Genk |  |  |
| Communication&Media Design | Academic BA | C-Mine Genk |  |  |
| Product Design | Academic BA | C-Mine Genk |  |  |
| Master Product Design |  |  |
| Textile Design | Academic BA | Sint-Lucas Gent |  |  |
| Master Textile Design |  |  |
| Construction Technology | Professional BA | Sint-Lukas Brussel |  |  |

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| --- | --- | --- | --- | --- | --- |
| **Degree Programme** | **Level of Study** | | **Campus Location** | **Sem1** | **Sem2** |
| Fine Arts | Academic BA | | Sint-Lukas Brussel |  |  |
| Master Fine Arts | |  |  |
| Fine Arts | Academic BA: Painting | | Sint-Lucas Gent |  |  |
| Academic BA: Sculpture | |  |  |
| Academic BA: Ceramics and Glass | |  |  |
| Academic BA: Illustration | |  |  |
| Academic BA: Printmaking & Drawing | |  |  |
| Academic BA: Photography | |  |  |
| Academic BA: Mixed Media | |  |  |
| Master Fine Arts | |  |  |
| Photography | Academic BA | | Sint-Lukas Brussel |  |  |
| Master Photography | |  |  |
| Photography | Academic BA | | C-Mine Genk |  |  |
| Applied Photography | Professional BA | | Narafi Brussel |  |  |
| Film-Tv-Video | Professional BA | | Narafi Brussel |  |  |
| Please choose your **function:** | DOP & Colour Grading |  |  |
| Camera-Operator |  |  |
| First Assistant Camera |  |  |
| Second Assistant Camera |  |  |
| Chief Lighting Technician |  |  |
| Lighting Technician |  |  |
| Boom-Operator |  |  |
| Post-Production / Editing |  |  |
| Producer |  |  |
| **Degree Programme** | **Level of Study** | | **Campus Location** | **Sem1** | **Sem2** |
| Film Directing | Academic BA | | Sint-Lukas Brussel |  |  |
| Animation Film | Academic BA | | Sint-Lukas Brussel |  |  |
| Master Animation Film | |  |  |
| Animation Film | Academic BA | | C-Mine Genk |  |  |
| Drama | Academic BA | | Lemmens Leuven |  |  |
| Master Drama | |  |  |
| Music | Academic BA: Composition | | Lemmens Leuven | Use the AEC Application Form | |
| Academic BA: Conducting | |
| Academic BA: Instrumental / Vocal | |
| Academic BA: Jazz | |
| Academic BA: Music Education | |
| Master Music | |

**How to apply at LUCA School of Arts?**

Send the completed application form together with the required documents to [international@luca-arts.be](mailto:international@luca-arts.be) by the following deadlines:

> for exchange during the autumn semester (September–January) and full year (September–June): **30th of April**

> for exchange during the spring semester (January–June): **1st of November**

**Required Documents:**

Copy of proof of Identity (ID – Passport – Residence Permit)

Motivational Letter

Transcript of Records of the previous years completed at your home institution

Portfolio:

> Arts and Design: Maximum size 15MB

> Audio-Visual Arts: WeTransfer, Vimeo, YouTube

> Construction Technology: no portfolio required

> Drama: a piece of a performance, audio piece through WeTransfer, Vimeo, YouTube

**Confirmation Home Institution**

We acknowledge that the above-mentioned student has been nominated as an exchange student.

**Signature**

Name of Signee: …………………………………………………………………………………………………………………………………………………..

Function of Signee: ………………………………………………………………………………………………………………………………………………

Date: ………………………

**Note on the Protection and Processing of Your Personal Date (GDPR)**

We acknowledge in compliance with the European GDPR rules that – your personal data which is given to us through this form and other communication with the International Office – will be safely processed and stored in our internal database. Your data will only be used for processing your application at LUCA. You are free to request to remove the given information from our database, unless this remains obliged by European administrative regulation. If you have questions, please contact [international@luca-arts.be](mailto:international@luca-arts.be).